

**BOARD OF COUNTY COMMISSIONER'S
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**MONDAY, MAY 13, 2013
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200
NORMAN, OKLAHOMA 73069**

Prayer and Pledge of Allegiance

A. Meeting called to order.

B. Quorum call.

C. Approve, Amend, or Modify the Minutes: of the Regular Meeting of May 6, 2013.

D. Bid Openings: Accept, Award and/or Reject the following: (State Law requires bids to be opened in an open meeting of the Board of County Commissioners.)

- 1. BID #COM3-1605** – Cleveland County District #3 Commissioner has a 2012, 140M2 Motor Grader for Sale by Sealed Bid or Trade for a 2011, or newer Gradall.
- 2. BID #HWY-1606** - Four-Month (4) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from June 10, 2013 through October 9, 2013.
- 3. BID #HWY-1607** – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from June 7, 2013 through September 6, 2013.

E. Old Business: Discussion, Consideration, and/or Action regarding the following:

- 1. BID #HWY-1604** – Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from May 22, 2013 through September 21, 2013.

F. Items of Business: Discussion, Consideration and/or Action regarding the following:

1. **Presentation** of Retirement Plan Enhancement.
2. **Update** of the Cleveland County Rural Water District.
3. **Renewal** of maintenance agreement between the Cleveland County Assessor and ESRI, Environmental Systems Research Institute at \$10,400.00 per year. The contract period is July 1, 2013 to June 30, 2014.
4. **Renewal** of maintenance agreement between the Cleveland County Assessor and Syncsort for computer data backup at a remote site for the period June 30, 2013 through June 30, 2014 in the amount of \$2,616.00.
5. **Renewal** of maintenance and support services agreement between the Cleveland County Assessor and Total Assessment Solutions Corp. on oil and gas maintenance at \$20,000.00 for July 1, 2013 through June 30, 2014.
6. **Approval of Notice** appointing Joseph Lester and Rhett Burnett, Requesting Officers access to all Sheriff's Office Accounts currently listed with the addition of account CFBRE2-300.
7. **Approval of Notice** appointing Valerie Mattheus and Gayla Sukenis Receiving Officers access to all Sheriff's Office Accounts currently listed with the addition of account CFBRE2—300.
8. **Approval of Resolution** to dispose of Unit #D301-165 2007 Chevrolet 4x4 pick-up for Cleveland County District #2. This unit was stolen in November 2012.
9. **Renewal** of Agreement Letter between the Cleveland County Sheriff's Office and Leads Online to utilize their electronic search database from July 1, 2013 through June 30, 2014 for an annual subscription fee of \$2,988.00. The agreement term of 1 year will automatically renew for consecutive 1 year terms.
10. **Renewal** of the service agreement between the Cleveland County Sheriff's Office and PropertyRoom.com, Inc. for pickup & transport at no cost to the Sheriff's Office. The items are available for sale to the public on the Internet. The agreement term of 1 year will automatically renew for consecutive 1 year terms.
11. **Renewal** of Software Maintenance and Technical Support agreement between The Cleveland County Sheriff's Department and The Percs Index Inc. to provide support services in the amount of \$500.00 per year. The agreement term of 1 year will automatically renew for consecutive 1 year terms

12. **Resolution** Determining Maximum Monthly Highway Expenditures:

T1A	\$	766,079.46
T1C	\$	1,684.12
T2A	\$	4,816,696.78
T2B	\$	27,980.01
T3	\$	1,185,268.50
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Total Unrestricted	\$	6,797,708.87

13. **Approval of the following Blanket Purchase Orders** submitted for the following Departments:

a. District #1 Warehouse:

13-5201 - T2A	Perfection Equipment	\$	1,000.00
13-5237 – T2A	Mid-West Hose & Spec.	\$	1,200.00

b. District #2 Warehouse:

13-5270 – T2A	Chickasaw Personal Comm.	\$	750.00
13-5271 – T2A	Certified Laboratories	\$	2,000.00
13-5272 – T2A	Forest Lumber	\$	500.00

c. District #3 Warehouse:

13-5200 – T2A	O’Reilly Automotive	\$	1,500.00
13-5256 – T2A	Interstate Battery of S.W. OK	\$	1,500.00
13-5267 – T2A	Warren Cat	\$	2,500.00
13-5269 – T2A	KSM Exchange, LLC	\$	2,500.00

d. County Commissioners Office:

13-5244 – D2	Eureka Water Co.	\$	100.00
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e. Fair Board:

13-5204 – FF2	Oklahoma Elec. Coop	\$	200.00
13-5215 – FF2	UniFirst	\$	350.00

f. Sherriff’s Office:

13-5258 – CFBRE2	US Fleet Tracking	\$	1,200.00
13-5262 – CFBRE2	Aramark Corr. Serv. LLC	\$	38,000.00
13-5263 – CFBC2	Aramark Corr. Serv. LLC	\$	25,000.00

g. Purchasing Dept.:

13-5239 – SP2	Oklahoma Office Systems	\$	150.00
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h. Health Department:

13-5151 – MD2	Copelin’s Office Center	\$	4,000.00
13-5242 – MD2	Julie Brown	\$	1,913.00

14. **Approval of the Certificate of Requesting Officers** on Blanket Purchase Order Numbers:

<u>General Fund</u>		<u>Highway Fund</u>	
13-0263	B2A	13-0112	T2A
13-0770	CCJC2	13-0626	T2A
13-1758	R3BS2A	13-1452	T2A
		13-1454	T2A
		13-1968	T2A
<u>Health Fund</u>			
13-0292	MD2	13-3325	T2A
13-0309	MD2	13-3723	T2A
13-0373	MD1C	13-3977	T2A
		13-4004	T2A
		13-4131	T2A
		13-4173	T2A
<u>Fair Board</u>			
13-0135	FF2	13-4501	T2A
		13-4511	T2A

15. **Review, Audit, and Approve Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 12/13

a.	General Fund	\$	19,450.51
b.	Highway Fund	\$	24,556.64
c.	Health Fund	\$	8,532.09
d.	Sheriff Service Fee Fund	\$	2,240.28
e.	Sheriff Commissary Fund	\$	4,144.24
f.	Sheriff Revolving Fund	\$	101,682.01
g.	Treasurer Certification Fee Fund	\$	1,808.17
h.	Treasurer Sales Tax Cash Fund	\$	629,884.93
i.	County Clerk Lien Fee Fund	\$	2,782.72
j.	County Clerk Preservation Fund	\$	5,013.12
k.	Fair Board Fund	\$	7,902.25

G. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

H. Commissioner’s Discussions regarding County Business:

1. Road Districts
2. General County issues or business

I. Public Comment:

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify item they wish to speak about.)

J. Adjourn.

Date & Time Posted: _____ County Clerk: _____